

Here is an application letter for a security guard position with no experience in Kenya:

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email]

[Date]

[Name of Hiring Manager]

[Title] [Company Name]

[Company Address]

Dear [Ms./Mr. Hiring Manager],

I am writing to express my interest in the Security Guard position that I saw advertised on [website]. I am a recent graduate of [university] with a degree in [major]. I have always been interested in a career in security, and I believe that my skills and experience would make me a valuable asset to your team.

Although I do not have any formal experience as a security guard, I have a strong understanding of the principles of security. I am familiar with the

different types of security threats, and I know how to assess and mitigate those threats. I am also a good communicator, and I am able to interact effectively with people from all walks of life.

In addition to my academic qualifications, I have also gained valuable experience through my extracurricular activities. I was a member of the [university] security team, and I also volunteered at the [local community center] as a security monitor. In these roles, I gained experience in patrolling and monitoring facilities, responding to security incidents, and interacting with the public.

I am a hard worker and I am dedicated to my job. I am also a quick learner and I am eager to take on new challenges. I am confident that I have the skills and experience necessary to be successful in this role.

I am available for an interview at your earliest convenience. Thank you for your time and consideration.

Sincerely, [Your Signature] [Your Typed Name]

Here are some tips for writing an application letter for a security guard position with no experience:

- Highlight your transferable skills. Even if you don't have any formal experience as a security guard, you may have skills that are relevant to the position. For example, if you have experience in customer service, you can highlight your ability to interact effectively with people from all walks of life.

- Be specific about your interest in the position. Explain why you are interested in a career in security and why you are a good fit for the specific position that you are applying for.
- Proofread your letter carefully. Make sure that your letter is free of errors in grammar and spelling.

Source: LeadsLuxe.co.ke.